

RECOMMENDATION FOR AWARD

For use of this form, see AR 600-8-22; the proponent agency is ODCSPER

For valor/heroism/wartime and all awards higher than MSM, refer to special instructions in Chapter 3, AR 600-8-22.

1. TO Commander, 306th MI Bn Fort Huachuca, AZ 85613-6000	2. FROM Commander, HQ Co, 306th MI Bn, 111th MI Bde Fort Huachuca, AZ 85613-6000	3. DATE Leave Blank
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PART I - SOLDIER DATA

4. NAME GUMP, Forrest P.	5. RANK SSG	6. SSN 123-45-6789
7. ORGANIZATION HQ Co, 306th MI Bn, 111th MI Bde (W1E82B) Fort Huachuca, AZ 85613-6000	8. PREVIOUS AWARDS MSM, ARCOM (2 OLC), AAM (1 OLC)	
9. BRANCH OF SERVICE Leave blank unless from sister service or foreign nation	10. RECOMMENDED AWARD LOM	11. PERIOD OF AWARD a. FROM 10 MAY 96 b. TO 3 AUG 99
12. REASON FOR AWARD		13. POSTHUMOUS
12a. INDICATE ACH, SVC, PCS, ETS, OR RET PCS	12b. INTERIM AWARD IF YES, STATE AWARD GIVEN <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

PART II - RECOMMENDER DATA

14. NAME HEDGES, Martha V.	15. ADDRESS HQ Co, 306th MI Bn, 111th MI Bde (W1E82B) Fort Huachuca, AZ 85613-6000
16. TITLE/POSITION Platoon Sergeant	17. RANK SFC
18. RELATIONSHIP TO AWARDEE Leave blank	19. SIGNATURE

PART III - JUSTIFICATION AND CITATION DATA (Use specific bullet examples of meritorious acts or service)

20. ACHIEVEMENTS
ACHIEVEMENT #1 Minimize the use of abbreviations and acronyms. Use only authorized abbreviations and introduce all acronyms when they are first used. Be specific - avoid generalities. Prior to forwarding, check the award for spelling and grammar.
ACHIEVEMENT #2 Each achievement narrative should have a main topic. All following sentences must reinforce and clarify the main topic.
ACHIEVEMENT #3 Award submission and approval authorities : AAM & MOVSM: 20 days prior, Cdr, 306th MI Bn ARCOM: 30 days prior to presentation, Commander, 111th MI Bde MSM: 75 days prior to presentation, Commander, USAIC&FH LOM: 120 days prior to presentation, Commander, TRADOC
ACHIEVEMENT #4 Note: Deadlines for ARCOM, MSM, and LOM are suspense dates to the Brigade S-1. The Commander immediately below the approval authority has disapproval authority and can downgrade the award without forwarding it to the approval authority. Print off top-to-bottom and hand-write presentation date in Block 12a.

21. PROPOSED CITATION
The citation will not exceed four lines for AAMs, ARCOMs, and MSMs. Retirement MSMs may be six lines. CITATIONS MUST BE 100% CAPITALS! Do not use unit address and inclusive dates in citation. Do not use abbreviations or acronyms. LOM citations will be done on a separate sheet with a 9 line limit, double-spaced. An LOM narrative can not exceed one page except when covering a ten year period.

NAME GUMP, Forrest P.		SSN 123-45-6789	
PART IV - RECOMMENDATIONS/APPROVAL/DISAPPROVAL			
22. I certify that this individual is eligible for an award in accordance with		22a. SIGNATURE	22b. DATE
23. INTERMEDIATE AUTHORITY	a. TO Commander, 111th MI Bn Fort Huachuca, AZ 85613-7002	b. FROM Commander, 306th MI Bn Fort Huachuca, AZ 85613-6000	c. DATE
d. RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE DOWNGRADE	
e. NAME COSTELLO, Mark A.		f. RANK LTC	
g. TITLE/POSITION Battalion Commander		h. SIGNATURE	
i. COMMENTS			
24. INTERMEDIATE AUTHORITY	a. TO Commander, USAIC&FH Fort Huachuca, AZ 85613-7000	b. FROM Commander, 111th MI Bde Fort Huachuca, AZ 85613-7002	c. DATE
d. RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE DOWNGRADE	
e. NAME FLYNN, Michael T.		f. RANK COL	
g. TITLE/POSITION Brigade Commander		h. SIGNATURE	
i. COMMENTS			
25. INTERMEDIATE AUTHORITY	a. TO Commander, US Army TRADOC Fort Monroe, VA 23651-5000	b. FROM Commander, USAIC&FH Fort Huachuca, AZ 85613-7000	c. DATE
d. RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE DOWNGRADE	
e. NAME CUSTER, John M.		f. RANK BG	
g. TITLE/POSITION Commander, USAIC&FH		h. SIGNATURE	
i. COMMENTS			
26. APPROVAL AUTHORITY	a. TO	b. FROM	c. DATE
d. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		RECOMMEND UPGRADE DOWNGRADE	
e. NAME		f. RANK	
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
PART V - ORDERS DATA			
27a. ORDERS ISSUING HQ		27b. PERMANENT ORDER NO.	31. DISTRIBUTION
28a. NAME OF ORDERS APPROVAL AUTHORITY		28b. RANK	
28c. TITLE/POSITION		29. APPROVED AWARD	
28d. SIGNATURE		30. DATE	